



# United States Department of the Interior



## BUREAU OF LAND MANAGEMENT

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April 9, 2003

In Reply Refer To:  
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EMS TRANSMISSION: 4/9/03  
Instruction Memorandum No. CA 2003-033  
Expires: 9/30/2004

To: DSDs, SAC, and Branch Chiefs  
Attn: Program Managers

From: Deputy State Director, Support Services

Subject: Review of California Memorandums of Understanding **DD: 4/30/2003**

Attached is an index to California Memoranda of Understanding (MOUs). Program Managers are to review the agreements associated with their individual programs. Each official is to indicate, in the designated column, whether an MOU is still active or is obsolete and should be deleted from the system. For agreements signed by the State Director but pertaining to a particular field office, the program official should contact their counterpart before a final determination is made.

New Memorandums of Understanding, or any not currently listed, are to be submitted to the State Records Manager, Louise Tichy, during this review. All listed MOUs are on file with the State Records Manager. Should a Program Manager wish to obtain a copy of any of the agreements, the individual may contact Louise or Richard Erickson in the Central Files Section. Review responses are to be consolidated at the Division level and submitted to the State Records Manager by April 30, 2003. Any questions regarding this directive or its content may be directed to Louise, through E-Mail, in person, or at extension 4301. Your efforts are appreciated.

Signed by:  
Karen Barnette  
DSD, Support Services

Authenticated by:  
Richard A. Erickson  
Records Management

1 Attachment  
1 – CA MOU Index (9 pp.)

