



United States Department of the Interior



BUREAU OF LAND MANAGEMENT

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May 3, 2004

In Reply Refer To:
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EMS TRANSMISSION: 5/03/04
Information Bulletin No. **CA-2004-039**

To: All Employees

From: DSD, Support Services

Subject: Implementation of United States Department of the Interior (USDOI),
Electronic Distribution of Leave and Earnings Statements (LES) Policy

Effective May 2, 2004 BLM-California employees will no longer receive their leave and earning information by mail, unless provided an exemption or waiver. Implementation of the Department of the Interior's electronic distribution of Leave and Earning Statements policy was not accomplished as a result of the temporary disconnect from the Internet.

For bargaining unit employees the December 16, 2003 MOA between NFFE Locals 951 and 2152 concerning the implementation of this DOI policy will apply. This MOA was previously provided to all BLM-California bargaining unit employees.

For further information concerning BLM-California employees receiving LES information electronically or by mail it is recommended that employees review IB CA-2004-028P and the MOA between NFFE Local 951 & 2152 on this subject.

If you have questions concerning the implementation of the new LES policy, you may direct them to David Wheeler, Human Resources staff at (916) 978-4495.

Signed by:
Karen Barnette
DSD, Support Services

Authenticated by:
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Records Management